U.S. DEPARTMENT OF HOMELAND SECURITY
U.S. COAST GUARD
CG-3476 (REV. 4/09)

INDIVIDUAL CREDIT ACCOUNT

MONTH AND YEAR

NAME OF PURCHASER

GRADE AND RATE

EMPLID

DATE	CATEGORY							INITIALS	DATE	CATEGORY							INITIALS
	B	L	S	BR	SB	HM	SN			B	L	S	BR	SB	HM	SN	
1									1								
2									2								
3									3								
4									4								
5									5								
6									6								
7									7								
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28									28								
29									29								
30									30								
31									31								
TOTALS									TOTALS								

INSTRUCTIONS

THE COAST GUARD DINING FACILITY MAINTAINS THE CG-3476 FOR EACH INDIVIDUAL PURCHASING MEALS ON CREDIT. POST MEAL COLUMNS DAILY, OPPOSITE THE DATE. THE CG-3476 LISTS TWO CATEGORY COLUMNS FOR MEALS PURCHASED UNDER DIFFERENT MEAL RATES. TOTAL THE MEALS CREDITED AT THE END OF THE MONTH OR PRIOR TO DETACHMENT OF AN INDIVIDUAL AND RECAPITULATE. GIVE THE INDIVIDUAL THE PURCHASER'S RECEIPT AND RETAIN THE CG-3476 IN NUMERIC SEQUENCE IN THE CGDF FILES OF THE MONTH SALES WERE MADE. RETAIN VOIDED CG-3476'S. DESTROY ALL PREVIOUS EDITIONS OF CG-3476'S.

RECAPITULATION

MEALS	NUMBER	RATE	AMOUNT
Breakfast			
Lunch			
Supper			
Brunch			
Supper Brunch			
Holiday Meal			
Snack			
VALUE OF PURCHASES . . . . TOTAL ⟶			

DATE PAID

PAID BY / CHECK NUMBER

PAYMENT RECEIVED BY

SERIALIZED NUMBER

PURCHASER'S RECEIPT FOR CREDIT SALE OF MEALS

MEALS	NUMBER	RATE	AMOUNT
Breakfast			
Lunch			
Supper			
Brunch			
Supper Brunch			
Holiday Meal			
Snack			
VALUE OF PURCHASES . . . . TOTAL ⟶			

MONTH AND YEAR

DATE PAID

PAYMENT RECEIVED BY

SERIALIZED NUMBER